

From: Graham Gibbens, Cabinet Member for Adult Social Care and Public Health

Andrew Scott-Clark, Director of Public Health

To: Adult Social Care and Health Cabinet Committee

6 December 2016

Subject: East Kent Drug and Alcohol Services Procurement

Classification: Unrestricted

Previous Pathway: This is the first committee to consider this report

Future Pathway: Cabinet Member Decision (decision number 16/000893)

Electoral Division: All

Summary:

In October 2016, The Adult Social Care and Health Cabinet Committee endorsed the proposal for the competitive retender of the East Kent Substance Misuse Service. A competitive procurement process for East Kent is currently being undertaken and tender evaluations are expected to conclude by early January with contract awards due to be completed by the end of the month. The new service will start operating from April 2017.

Recommendations:

Members of the Committee are asked to note the progress of the procurement of the East Kent Drug and Alcohol Service, and comment on and either endorse or make a recommendation to the Cabinet Member for Adult Social Care and Public Health on the proposed decision to award the contract for East Kent drug and alcohol services to the successful bidder, following competitive tender.

1. Introduction

1.1. This report provides an overview of the procurement for substance misuse in East Kent. The current contracts for these services are due to end in March 2017.

1.2. The commissioning plan and procurement plan for East Kent Services were agreed at Strategic Commissioning Board (SCB) in September. This procurement was endorsed by the Adult Social Care and Health Cabinet Committee on 11th October 2016.

2. East Kent Substance Misuse Service

- 2.1. The East Kent Substance Misuse Service is funded through the Public Health Grant. Significant savings have had to be made to the grant in the past financial year and moving forwards into 2017/18. As such, the East Kent Substance Misuse Service is being re-procured to ensure continued value for money.
- 2.2. The Procurement process for East Kent Substance Misuse services will be an open process as agreed at the Strategic Commissioning Board on 6th October 2016 and endorsed by the Adult Social Care and Health Cabinet Committee on 11th October 2016.. Due to the short timescales of the procurement timeline, this open process will allow us to ensure that we find a suitably-qualified provider in the minimum timeframe.
- 2.3. The re-procurement includes an element of co-design with key stakeholders, which will allow us to shape the service model, once a suitable provider has been identified.
- 2.4. It is anticipated that the tender evaluation will recommend a preferred provider in early January 2017, to allow time for a formal transition (to include Care Quality Commission (CQC) registration) to the new provider on 1st April 2017.

3. Procurement timescales

- 3.1 We plan to use a 30 day ITT period for this contract, and the anticipated timelines are set out in Fig 1 below:

Fig.1

1. Outline Timescales

Proposed Procurement Timetable	
Strategic Commissioning Board (procurement plan)	06 Oct 2016
ASCH Cabinet Committee	11 Oct 2016
Publication of Advert and ITT Documentation on the Kent Business Portal	11 Nov 2016
Deadline to submit requests for clarification via the ProContract Discussion facility	01 Dec 2016
Deadline for Tender Responses	13 Dec 2016 – 12:00

ITT Evaluation	Up to Early Jan 2017
Approval to Award Report – DMT / SCB	Early Jan 2017
Contract Award & Standstill	Mid Jan 2017
Contract Preparation	Late Jan 2017
Contracts Issued	Early Feb 2017
Contract Commencement Date	01 April 2017
Contract Initial Term Expiry	31 March 2022
Extension Period Expiry	31 March 2023

4. Risks

- 4.1. Delays in awarding these contracts could have significant financial implications for the County Council and in continuity of care for service users.
- 4.2 Delays to the award of the East Kent Contract would mean that the County Council would be unable to deliver on the savings that have to be made.
- 4.3 To ensure mitigation of any risks all assurance and governance procedures have been followed, as laid out by the County Council.

5. Conclusions

- 5.1. The planned procurement for Adult Substance Misuse in East Kent has previously been considered and agreed by the Strategic Commissioning Board and endorsed by the Adult Social Care and Health Cabinet Committee. No significant changes have been made to the processes since these were agreed.
- 5.2. The procurement is being supervised by the County Council Procurement team, and assurance and governance has been followed, funding identified and agreed, and market engagement has taken place.

6. Recommendations

Recommendations:

Members of the Committee are asked to note the progress of the procurement of the East Kent Drug and Alcohol Service, and comment on and either endorse or make a recommendation to the Cabinet Member for Adult Social Care and Public Health on the proposed decision to award the contract for East Kent drug and alcohol services to the successful bidder, following competitive tender.

7. Background Documents

7.1. Report to Adult Social Care and Health Cabinet Committee on 11th October 2016

8. Appendices

8.1. Appendix 1 – Proposed Record of Decision

9. Contact Details

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